

CHURCH OF THE REDEEMER

A community grounded in Christ, growing in service...

LEADERSHIP TEAM MEETING

December 14, 2020

x	Brooke Baker – Pastor				
x	Margaret G. Borelli – Minister of Faith Formation	x	Rick Garcia		
x	President – Debbie Shank	x	Johanna Slygh		
x	Treasurer – Alex Tomoff	x	Elaine Freed		
x	Secretary - Erin Williams		Al Svette		
	Matt Williams	x	Andy Bischof		
x	Dorothy Earl	x	Mike Miller		

Meeting conducted via zoom. Debbie, the President, called the meeting to order at 7:15.

Opening prayer offered by Andy.

Joys and Concerns - LT

- Debbie said that the caroling on the lawn on 12/12 was a lot of fun and she got numerous positive comments back about it.

November Meeting Minutes - LT

- Need to correct the start date for Nancey Brock.
- Elaine moved to accept Nov. minutes. Johanna 2nd. Motion passed.

Financial Reports - Alex

- Treasurer's Report – December 21, 2020
- Balance Sheet

We have about \$80,000 available cash. We also have a \$100,000 CD that matures in February.

The \$42,997 decline in unrestricted assets is mainly the \$40,000 transfer to Facilities Fund that was approved by the Congregation in January.

Temporarily restricted assets have increased by \$128,949:

40,000 – Transfer from Unrestricted
(23,500) – Endowment transfers to Operations
(2,000) – Legacy Donations
25,000 – Stepler gift to Legacy
96,442 – Gain on investments
(7,493) – Fees, donations and other misc.

- Operating Statement Income & Expenses General Fund:
 - o Offerings were above budget for November. The last November count was done on December 2nd and thus includes some December offerings. YTD offerings are now \$7,922 favorable to budget.
 - o Church property expenses continue below budget due to minimal use of the building and office.
 - o Mission giving also includes the Designated Gifts for the sidewalk. All remaining mission payments were made in November.
 - o Programs includes the cost of the Advent wreaths

The final 2021 budget has a deficit of \$17,262 and includes the actual cost of the nurse.

The Ginny Stepler unrestricted gift of \$25,000 received earlier in the year will be added to income in December. We did not include this in earlier reports to avoid distorting the giving income.

- Motion to accept Financial Reports:
 - o Johanna moved to accept. Dorothy 2nd. Motion passed.
- Alex mentioned that a \$100,000 CD is maturing in February.
 - o Should this be considered to be used for the roof repairs/rework?
 - o Alex stated there is \$80,000 in cash available in the facility fund.
 - o Maybe use it to repair the parking lot?

Faith Formation Report - Margaret

- Youth meet every other week via zoom.
- Younger students get a video via youtube.
- Water leaked into her office from the roof and damaged her desk.
- Will be on vacation the last week of the year.

Pastor's Report - Brooke

- Thank you to the following for their service this past year:
 - Erin as secretary
 - Debbie for such a great job stepping in as president
 - Johanna for serving these past 3 years
 - All of leadership for delivering the advent wreaths
 - Received very positive feedback
- The Living Water grant was approved for the tech upgrade in the sanctuary.
- Christmas Week – all virtual via Zoom.
 - Blue Christmas will be December 17.
 - Service is Hymns, Scripture readings and time for people to mention names of people to be remembered.
 - Service is for reflection and contemplation.
 - All are welcome to attend.
 - The Sunday before Christmas (12/20) one of the past year's Cantatas will be played.
 - Barb and Brooke are creating images to correspond to the music.
 - Christmas Eve
 - Music will begin at 7:15.
 - Service will begin at 7:30.
 - Brooke said she will be on vacation 12/25 – 1/3.
 - National office will provide pulpit supply on 12/27.
 - Will celebrate Epiphany on 1/3.
 - Considering doing something with providing people with a word on which to reflect throughout 2021, printed on a star (similar to last year).

Ministry Team Reports - LT

Mission Team – Elaine

- There will be a community meal on 12/19 which is not typical for December.
 - Cooking will take place on 12/18.
 - 176 meals were passed out last month, so will plan to serve 150 in Dec.
- Karen Farmer worked very hard to successfully prepare the gifts for the Adopt-a-Family.
- Andy was able to secure \$1000 from the Legacy fund for a Christmas mission with the city of Westlake. Any leftover money will be put toward this program for next year.
- Endowment Committee gave \$5000 to Mission for projects.

HR Team – Debbie

- Nancey Brock, the new parish nurse, began working the beginning of December.

Property Team – Debbie

- Mary K. said an architect is drawing up plans and costs for fixing the sanctuary roof.
 - There will be a zoom meeting scheduled with LT, Facility team, the architect, and Drew from Brad Smith, sometime in January, to review the proposal.
 - Elaine asked if it is possible to contact the original architect for advice on the problem?
- Debbie spoke to Mary about finding someone to hang the banner.

New Business - Debbie

- We will have our standard January Congregational Meeting.
 - Agenda
 - By-Law update
 - Approval of the Legacy and Endowment updates
 - Schedule for Jan. 31st to allow time for the announcement and for the committee chair people to get their reports in.
- Thank you to the Williams family for setting up the Nativity scene in the front yard.
- Nancey Brock has lots of info to share on Covid and would like to present an info session on the virus and the vaccines
 - Consider scheduling a question and answer session via zoom?
 - Can we set up an email blast to announce the event?
 - All feel this is a great idea.
 - Brooke will confirm with Nancey and set up a time.
- January meeting will need to include the election of officers as none have been confirmed to date.

January meeting will be scheduled for January 11th at 7:15. Alex stated the financials for this meeting will be preliminary.

Johanna moved to adjourn the meeting. Mike 2nd. Motion passed.

Brooke shared a closing prayer.

Meeting adjourned at 8:06.

Respectfully submitted,

Erin Williams, Secretary